

**PEMBERITAHUAN AKTIVITI KEGUNAAN TERKAWAL ORGANISMA HIDUP (LO) DAN ORGANISMA HIDUP YANG DIUBAH SUAI (LMO) DI UNIVERSITI** *NOTIFICATION FOR CONTAINED USE ACTIVITY OF LIVING ORGANISM (LO) AND LIVING MODIFIED ORGANISM (LMO) IN THE UNIVERSITY*

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| **A. Maklumat Am** *Preliminary Information* | | |
| Nama Pejabat / Fakulti / PTj  *Office / Faculty / PTj Name* | : |  |
| Nama Pemohon (Penyelidik Utama)  *Name of applicant (Principal*  *Investigator)* | : |  |
| Jawatan  *Position* | : |  |
| Nombor Telefon  *Telephone no.* | : |  |
| E-mel  *E-mail* | : |  |

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| **B. Maklumat LO/LMO** *LO/LMO Information* | | |
| **LO/LMO** | **Tahap Pembendungan**  *Containment Level*  *(Level 1 , 2 , 3, 4 )* | **Kumpulan Risiko**  *Risk Group*  *(RG 1, 2, 3, 4)* |
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| **C. Pengurusan Risiko /*Risk Management***  Bagi penyediaan SOP, Sila gunakan Templat SOP yang disediakan. *Use the template of SOP provided.*  (UTHM/OSHE/UBK.006) | |
| 1. | Adakah anda bercadang untuk mengangkut LO / LMO ke luar dari premis atau di antara premis? Jika ya, berikan Prosedur Operasi Standard (SOP) tertentu yang mematuhi Garis Panduan Biokeselamatan.  *Do you propose to transport the LO/LMO outside the premises or between premises? If yes, provide specific Standard Operating Procedures (SOPs) which are in compliance*  *with Biosafety Guidelines. Use the template of SOP provided* |
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| 2. | Bagaimana LO / LMO akan dilupuskan?  *How will the LO/ LMO be disposed of?* |
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| 3. | Bagaimanakah sisa pepejal dan cecair daripada aktiviti tersebut dirawat dan dilupuskan? (contoh: media, objek tajam, sarung tangan pakai buang, dan lain-lain). Berikan Prosedur Operasi Standard (SOP) tertentu yang mematuhi Garis Panduan Biokeselamatan.  *How will the solid and liquid wastes from the activities be treated and disposed of? (e.g. media, sharps, disposable gloves, etc.) Provide specific Standard Operating Procedures*  *(SOPs) which are in compliance with Biosafety Guidelines.* |
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| 4. | Bagaimanakah kaedah dan lokasi penyimpanan (nama makmal) LO / LMO tersebut?  *What is the method / location of the LO / LMO storage?* |
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Sertakan Prosedur Operasi Standard (SOP) tertentu yang mematuhi Garis Panduan Biokeselamatan sekiranya berlaku tumpahan atau pelepasan yang tidak disengajakan bagi LO/LMO tersebut.

*Provide specific Standard Operating Procedures (SOPs which are in compliance with Biosafety Guidelines in the case of an unintentional release or accidental spill of the LO/LMO (e.g.to contain and treat spillage.)*

**D. Pelan Tindakan Kecemasan (*Emergency Response Plan)***

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| **E. Pengakuan *(Declaration )*** | |
| Kami mengakui bahawa semua maklumat dan dokumen diberikan di sini adalah benar. Kami memahami bahawa memberikan maklumat yang mengelirukan kepada Jawatankuasa Keinstitusian Biokeselamatan (IBC), dengan sengaja atau sebaliknya, adalah suatu kesalahan di bawah Akta Biokeselamatan 2007.  *We declare that all information and document herein are true and correct. We understand that providing misleading information to the Institutional Biosafety Committee (IBC), deliberately*  *or otherwise, is an offence under the Biosafety Act 2007.* | |
| **i. Pemohon/ Penyelidik Utama** :  *Applicant / Principal Investigator*  Nama (*Name*) :  Tarikh *Date*) :  Cop Rasmi (*Official stamp)*: | **ii. Penyelaras Biokeselamatan PTJ (AJK IBC)**:  *Biosafety Coordinator (IBC Committee)*  Nama (*Name*) :  Tarikh *Date*) :  Cop Rasmi (*Official stamp)*: |
| **ii. Pegawai Biokeselamatan**: Ulasan:  *Biosafety Officer*  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Nama (*Name*) :  Tarikh *Date*) :  Cop Rasmi (*Official stamp)*: | |

UTHM/OSHE/UBK.006

**STANDARD OPERATING PROCEDURE JAWATANKUASA BIOKESELAMATAN UNIVERSITI (IBC)**

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| **Project Tittle :** |  |
| **P.I.C :** |  |
| **Faculty :** |  |

**(NAME OF THIS STANDARD OPERATING PROCEDURE)**

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| Standard Operating Procedure No. |  |
| Revision No: |  |
| Original Date of Issue: |  |
| Revision Date: |  |
| Revised by: |  |
| Approved by: |  |

Background: (What requirements will this standard operating procedure meet?)

Purpose: To provide instruction on …

Related Standards and Procedures:

* List any related standards, good operating practices or other standard operating procedures.

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Procedure:

* List the tasks step by step to provide instruction on how to perform this procedure.

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Related Forms and documentation:

* List the forms pertaining to this procedure.

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Records:

* List the records that will be kept as a result of this procedure.